



Eltham Hill  
SCHOOL

Excellence, Happiness & Success

## Examinations Officer

**Salary Scale PO1, point 27**

£33,324 per annum paid pro rata at £30,401 per annum (based on 41 weeks)  
Monday to Friday, 35 hours per week

*We are seeking to appoint a highly skilled and experienced Examinations Officer to join our Data and Assessment team. Experience of working in a similar role essential.*

*You will be joining a successful, popular and well-resourced school where leadership and management and personal development, behaviour and welfare are 'outstanding' and where there is 'a strong culture of developing training and leadership opportunities for all members of the school community.' (Ofsted 2019)*

**Closing date: Tuesday 02 November 2021 - 9.00 am**  
**Interviews: W/C 08 November 2021**

For further details and an on-line application pack, please visit our website:

[www.elthamhill.com](http://www.elthamhill.com)

Eltham Hill, Eltham London SE9 5EE  
Telephone 020 8859 2843

Please email applications or queries to: [dmarshall@elthamhill.greenwich.sch.uk](mailto:dmarshall@elthamhill.greenwich.sch.uk)

*Eltham Hill is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All offers of employment are subject to an enhanced DBS check.*

*The Royal Borough of Greenwich promoting equality and quality of life for all.*